

Record of officer decision

Decision title:	Agreement for the letting of a short-term pop-up shop at Maylord Orchards Centre, Hereford
Date of decision:	24 th May 2024
Decision maker:	Strategic Assets Delivery Director
Authority for delegated decision:	Corporate Services' scheme of delegation dated July 2023 updated August 2023 (line 35) gives the Strategic Assets Delivery Director the authority to take the decision
Ward:	Central
Consultation:	None
Decision made:	To grant a short-term pop-up licence to an established market stall trader who wishes to trial a shop ahead of deciding whether he wants to progress to a longer term lease of retail premises at Maylord Orchards Centre
Reasons for decision:	<ol style="list-style-type: none"> 1. To provide the retailer with the experiences associated with the permanent retail operation of a shop without the long-term commitment normally associated with property rental agreements. 2. To align with the Council's Management Plan for Maylord Orchards Centre (January 2024) specifically with regard to Pop-Up units. 3. The Licensee will cover the Council's costs of ownership – service charge, business rates, and insurance during his period of occupation, thereby mitigating the Landlord's overall void costs associated with empty units.
Highlight any associated risks/finance/legal/equality considerations:	None
Details of any alternative options considered and rejected:	No suitable alternatives were proposed
Details of any declarations of interest made:	None

Signed..... Date: 24/05/2024

Sarah Jowett
Strategic Assets Delivery Director